

# OASL School Impact Award

---

## Digital Scrapbook or Video

Below are the procedures that are required in order for you to complete a School Impact Award slideshow or video. After reading through this information, if you have any questions, please contact Kaitlin O'Hara. Phone: 330-322-9777 or Email: [kaitlin.ohara@oasl-oh.org](mailto:kaitlin.ohara@oasl-oh.org)

### Procedures

In order to participate in the School Impact Award program, a school must create a digital slideshow or video documenting group/club activities. This application lists the essential elements that successful organizations maintain. We have tried to include ALL the POSSIBLE ways a club/group can do its work. You do NOT have to complete all areas to qualify. That is the reason we have two levels for this award.

Your digital slideshow or video should be a record of what your group/club does. Please feel free to include electronic pictures, drawings, scanned letters, notes, summaries, examples, etc. to show how you have completed each item, activity or project. We would like to emphasize the need to include many pictures and to be creative.

Attached is the list of requirements. Go through the list and check the items that can be found in your digital slideshow or video. Indicate the slide number, or video time on where items can be found in your submission. Each item represents a point value. There is NO minimum count for any section. The total number of points your group earns will determine your award. Because you check off and indicate the slide or time at which each item can be found, you may organize your presentation in any way you choose. You can arrange it by the months of the year, by committees, by activities, etc. The order is not important; just be sure you indicate where each item can be found.

The School Impact Award has two levels: Participant: 1 point to 75 points.  
Distinguished Merit: 76 points to 104 points.

### Some Extra Things to Know:

Digital School Impact Award Presentations may be scrolled on the large screen at the Annual State Conference in March.

The School Impact Award (which includes the Tally Sheet and where you'll upload or link your digital submission) is due by February 25th.

Electronic scrapbooks can be created using powerpoint, or Google Slides or loaded onto Youtube or other social media site. If you have a different platform you are interested in using please let us know! As long as it can be accessed from various computers, it will not be a problem.

## **School Impact Award Application**

### **Purpose**

The purpose of the OASL School Impact Award is to provide statewide recognition for student leadership groups that maintain and complete objectives and activities for a strong year-round program. We know your group does great things! The School Impact Award allows you to document your work so you have a lasting record of your activities & you can potentially share on social media and/or school websites. Groups that participate in the School Impact Award program will be recognized at the OASL State Conference in the spring and will be awarded a certificate for display at their school.

## **School Impact Award Tally Sheet**

On the next sheets there are instructions and a tally sheet for your use in applying for the School Impact Award. Please read the information carefully and follow all instructions. Thank you for participating in the School Impact Award program. We hope your electronic submission becomes not only a lasting memory and tribute to your outstanding work, but also a way to demonstrate to schools, parents, teachers and communities what your student group accomplishes within the school year.

Name of Group and School: \_\_\_\_\_

## School Impact Award Application Tally Sheet

Listed below are the items that can be associated with effective student groups. Your slideshow or video should contain many of these items. Go through the list and mark each item you have in your submission. Then, indicate the slide number or video time where that item can be found. This way, you can organize your submission in any order or in any format you like. *Be sure to add up the five sections and place the total on the other side.*

### I. ORGANIZATION - DESCRIBE/EXPLAIN/SHOW EXAMPLES/INCLUDE PICTURES

#### A. CONSTITUTION

- \_\_\_\_\_ 1. One copy submitted (1 pt)
- \_\_\_\_\_ 2. Evidence of constitutional revision or review. Mark revision & explain your reviewing procedure (1 pt)

#### B. FINANCIAL FORMS - EXPLAIN PROCEDURES ON HOW BUSINESS IS CONDUCTED

- \_\_\_\_\_ 1. Copy of Statement of Purpose and Acceptable Receipts and Expenditures (1 pt)
- \_\_\_\_\_ 2. Proposed budget for current year (1 pt)

#### C. REPRESENTATION

- \_\_\_\_\_ 1. List of members and advisors (1 pt)
- \_\_\_\_\_ 2. Method of representation (List guidelines for election & any restrictions) (1 pt)
- \_\_\_\_\_ 3. Installation (a type of ceremony or activity) (1 pt)

#### D. NEEDS SURVEYS - INCLUDE A COPY AND SUMMARY

- \_\_\_\_\_ 1. Survey at the beginning of the year of student body needs & ideas for group involvement. Include a copy of the Survey Form and complete summary of the results (1 pt)
- \_\_\_\_\_ 2. Survey at the beginning of the year of faculty needs & ideas for group involvement. Include a copy of the Survey Form and complete summary of the results (1 pt)

#### E. GOAL SETTING FOR THE YEAR

- \_\_\_\_\_ 1. Evidence of group setting goals for the year. Explain how your group/officers set goals and list goals for this year (1 pt)
- \_\_\_\_\_ 2. List of planned activities to accomplish each goal (1 pt)
- \_\_\_\_\_ 3. Evidence of individual goal setting by group members. Include sample copy and procedures (1 pt)

#### F. COMMITTEES

- \_\_\_\_\_ 1. List all committees on your student group (1 pt)
- \_\_\_\_\_ 2. Explain the purpose of each committee (1 pt)

#### G. MEETINGS

- \_\_\_\_\_ 1. Explain how/when your group meetings are scheduled (1 pt)
- \_\_\_\_\_ 2. Explanation of how meetings are announced to members (1 pt)
- \_\_\_\_\_ 3. Explain procedures of Officer/Advisor or Executive Committee Meetings. (1 pt)
- \_\_\_\_\_ 4. Explain how the group communicates with administration (1 pt)
- \_\_\_\_\_ 5. Explain specifics of how the group communicates with Faculty (1 pt)
- \_\_\_\_\_ 6. Involvement at a community group meeting or special presentation (1 pt)
- \_\_\_\_\_ 7. Copy of one agenda and one corresponding minutes (1 pt)

### II. COMMUNICATION - DESCRIBE/EXPLAIN/SHOW EXAMPLES (BE COMPLETE WITH YOUR EXAMPLES AND INCLUDE PICTURES)

- \_\_\_\_\_ A. Explain how you report to student body. (2 pts)
- \_\_\_\_\_ B. School/City/Village/District/Faculty newspaper/newsletter articles. Send Copy. (2 pts)
- \_\_\_\_\_ C. Group article in OASL Newsletter (2 pts)

#### D. COMMUNICATION GROUPS

- \_\_\_\_\_ 1. Collaboration with a club/group/committee project. Explain (1 pt)
- \_\_\_\_\_ 2. Student/Faculty/Administration groups such as curriculum, conduct code, or other input group on school policies (1 pt)

- \_\_\_\_\_ E. Communication of purpose and program to parents/community (other than newspaper articles). Explain and send copy. (1 pt)

- \_\_\_\_\_ F. Communication with another school other than school exchange (1 pt)

**SEE NEXT PAGE**

- **III. EVALUATION - MUST INCLUDE A COPY OF THE SUMMARY FORM AND THE TALLIED RESULTS**
  - A. GROUP EVALUATIONS ITSELF**
    - \_\_\_\_\_ 1. Evaluation of business meetings (1 pt)
    - \_\_\_\_\_ 2. Evaluation of officers (1 pt)
    - \_\_\_\_\_ 3. Evaluation of Advisor (1 pt)
    - \_\_\_\_\_ 4. Members evaluate themselves (1 pt)
    - \_\_\_\_\_ B. Student body evaluation of group. Must include copy, tallies, and summary. (If you used a percentage of students, explain how you planned to get a representative sampling.) (2 pts)
    - \_\_\_\_\_ C. Faculty Evaluation of group (1 pt)
    - \_\_\_\_\_ D. Advisor/Officers Evaluation of group (1 pt)
    - \_\_\_\_\_ E. Administrative Evaluation of group (1 pt)
- IV. ACTIVITIES - SPONSORED, ORGANIZED, PRESENTED BY THE GROUP (BE COMPLETE IN ALL EXPLANATINOS AND INCLUDE PICTURES)**
  - \_\_\_\_\_ **A. ASSEMBLIES (3 pts POSSIBLE ON EACH FOR UP TO 3 PROJECTS. 9 pt MAXIMUM.)**
    - 1. Explanation of purpose
    - 2. Copies of your planning and preparation work
    - 3. Summary/Evaluation of the activity. Include what you learned & what you would do differently.
  - \_\_\_\_\_ **B. COMMUNITY SERVICE (3 pts POSSIBLE ON EACH FOR UP TO 3 PROJECTS. 9 pt MAXIMUM.)**
    - 1. Explanation of purpose
    - 2. Copies of your planning and preparation work
    - 3. Summary/Evaluation of the activity. Include what you learned & what you would do differently.
  - \_\_\_\_\_ **C. FUND-RAISING (3 pts POSSIBLE ON EACH FOR UP TO 3 PROJECTS. 9 pt MAXIMUM.)**
    - 1. Explanation of purpose
    - 2. Copies of your planning and preparation work
    - 3. Summary/Evaluation of the activity. Include what you learned & what you would do differently.
  - \_\_\_\_\_ **D. OTHER PROJECTS (3 pts POSSIBLE ON EACH FOR UP TO 3 PROJECTS. 9 pt MAXIMUM.)**
    - 1. Explanation of purpose
    - 2. Copies of your planning and preparation work
    - 3. Summary/Evaluation of the activity. Include what you learned & what you would do differently.
  - E. WORKSHOP FOR YOUR GROUP/SCHOOL (SEVERAL HOURS, ALL DAY, OVERNIGHT, ETC)**
    - \_\_\_\_\_ 1. Explanation of purpose (1 pt)
    - \_\_\_\_\_ 2. Program schedule and activities (1 pt)
    - \_\_\_\_\_ 3. Handbook/Handouts. Include copies. (1 pt)
    - \_\_\_\_\_ 4. Evaluation/Summary of workshop (1 pt)
  - F. SCHOOL EXCHANGE**
    - \_\_\_\_\_ 1. Explanation of Purpose (1 pt)
    - \_\_\_\_\_ 2. Explanation of how to set up and what was accomplished (1 pt)
- V. ORGANIZATIONAL INVOLVEMENT**
  - A. NATINOAL/WHO ATTENDED/WHAT WAS LEARNED/INCLUDE PICTURES**
    - \_\_\_\_\_ 1. NATIONAL ORGANIZATION membership. Copy of Certificate. (1 pt)
    - \_\_\_\_\_ 2. NATIONAL ORGANIZATION sponsored activity participation (1 pt each, up to 4 pts possible)
  - B. STATE INVOLVEMENT (WHO ATTENDED, WHAT DID THEY LEARN, INCLUDE PICTURES)**
    - \_\_\_\_\_ 1. OASL Membership (1 pt)
    - \_\_\_\_\_ 2. OASL sponsored activity participation (Ex: Fall Conference, Retreats, Summer Wksp.) (1 pt each, up to 4 pts possible)
  - \_\_\_\_\_ **C. Attendance at any other leadership workshop where there might be discussion groups and or other sessions. Explain/include pass outs/pictures. (Not a school exchange).**
  - \_\_\_\_\_ **D. Attendance by an Advisor at OASL activities. (1 pt each, up to 4 pts)**
- **YOUR TOTAL POINT SCORE OF ALL FIVE SECTIONS** \_\_\_\_\_