

OASL Senior High Summer Workshop Information Packet



Welcome to OASL Summer Workshop!

On behalf of the entire OASL workshop staff, we are excited that you have chosen to attend a Summer Leadership Workshop! We are looking forward to making this year the BEST. WEEK. EVER! Please read the following information to prepare for Workshop, and please visit www.oasl-oh.org for more information. We can't wait to learn and grow with you!

We are THRILLED that OASL is able to host our workshops on site, but safety will remain a primary concern for all of us. Extensive preparations are being made to ensure that we have the best experience possible ready for you upon your arrival. We will continue to monitor the pandemic situation across the state and with our partners at Capital University. OASL will follow both university and state recommendations and guidelines for in-person programs. Signed waivers and mandatory protocols will be required and are included in our digital forms packet.

In addition to any additional guidelines and procedures our staff and delegates will need to commit to this summer as a result of the pandemic, you will receive a final confirmation e-mail 1 week prior to your arrival date. That will include important information about drop-off/pick-up locations. The best way to reach OASL is via e-mail or at the number below if you have any questions about registration.

Extensive preparations are being made to insure that we have the best program possible ready for you upon your arrival. But, no program, no staff member, and no facility will be what makes this a great experience for you. Ultimately, you are the key to guaranteeing that you will get everything from the workshop that is intended. We hope you will come to workshop with a desire and the spirit to learn, to try new things, and to share your talents, ideas, and feelings with others. If you do that, we promise you will leave with more information than you ever thought you could remember, with more new friends than you thought you could make, and with a feeling that you can make a positive difference in your school, community, and in the lives of the people you know.

Please make sure to read through all of the information on these pages very carefully. Also, you must complete the [Summer Workshop Digital Forms](#), which includes COVID protocols, waivers, health information, assumption of risk, photo release forms and student guidelines. We will not be able to check the student in on campus until the digital form is completed.

We look forward to seeing you soon!

In the OASL Spirit,

Connie Miley
Executive Director
Ohio Association of Student Leaders
connie.miley@oasl-oh.org (preferred contact method)
(937) 751-8530

Kaitlin O'Hara
Senior High Program Director
Ohio Association of Student Leaders
kaitlin.ohara@oasl-oh.org (preferred contact method)
(330) 322-9777

2021 SUMMER WORKSHOP INFO



Confirm you have registered for the correct workshop experience.

Senior High delegates attending for the first time should select "Senior High 1," second time should select "Senior High 2," and third time should select "Senior High 3."

**Students who attended our online workshop in 2020 are welcome to attend the next level of programming in 2021 or repeat their same level from last year if they would like the in-person experience. Students are also welcome to "double up" for two workshops this summer, re-doing their level from last year and also completing the next level both in 2021.*

Sunday Arrival & Registration Information

- Plan to arrive on campus to register between 12:30 p.m. and 2:00 p.m. on Sunday.
 - If you are unable to arrive during this time, please contact Kaitlin O'Hara (contact info on page 1) as soon as possible.
 - We ask that you do not arrive early as our staff will be involved in final preparations. Our first meal on Sunday is dinner (around 5:30 p.m.), so please make sure you have eaten lunch prior to your arrival.
 - Upon arrival, we ask that you leave all belongings in your car and proceed inside to the check-in area. Remember, we will need your [Summer Workshop Digital Forms](#) completed before you can be checked in.
 - If you have a balance due, you should bring that in as well. Once you have received your name tag, room key, and meal bracelet, our staff will assist you in moving your belongings into your room.
 - Please note: the University charges a lost key fee that will be collected on Thursday for any student who loses their room key. These fees range from \$50 - \$75, depending on the campus.
 - Please note: If you plan to drive yourself, you may need to obtain a parking permit for the week from the University. (There may be a \$20 fee for a parking pass, depending on the campus.)

Transportation

- We prefer that our workshop participants do not drive themselves to the selected site. If it is absolutely necessary that participants drive, they must abide by the following policies:
 - All cars must be parked in our assigned area. Participants may have to pay an additional \$20.00 per car for a parking permit for the week.
 - After registration, cars should be locked for the duration of the workshop.
 - Participants will not be permitted to drive their car.
 - Participants will need to obtain permission from the Workshop Director if they have the need to enter their car for any reason during the week.
- Please note that OASL and host universities assume no responsibility for accidents, thefts, vehicular damage, etc.

2021 SUMMER WORKSHOP INFO



Clothing

- Casual attire (shorts, t-shirts, jeans) will be appropriate during the week.
- Shoes or sandals **MUST** be worn at all times. You will need athletic shoes for some of the recreational activities we have planned.
- We appreciate your good judgment in making certain your clothing would be acceptable under a moderate school dress code.
- We do have a talent show during the week, so please bring any costume needs, instruments, etc. if you plan to participate.
- Please note that most of our indoor facilities are air-conditioned. You may wish to bring a sweatshirt or light jacket.
- Students **DO NOT** need to bring dress clothes. Attire is casual throughout.
- We recommend you bring an umbrella or other rain gear... just in case!

Student Housing

- All participants will be housed in the university's residence hall facilities.
- Staff members will also be in assigned rooms on the appropriate floor (male/female). In most cases, you will have 1 roommate. We intentionally house students in a room with someone from another school. We do not make exceptions to this policy. We recognize that student may feel unsure at first, but interacting with others is central to our workshop objectives. We encourage parents to assist their students in overcoming any anxiety associated with this component of our workshop.
- Please be sure to bring bedding (pillows, sheets, blanket, sleeping bag). These items are not provided by the university.
- You will need to bring towels, washcloths, etc. along with all of your needed personal items.
- The facilities are air-conditioned. No fans will be needed.
- You will be responsible for any damage you cause to your room – as well as any extra cleaning charges that may be assessed.

Meals/Food

- All of your meals are provided, beginning with dinner on Sunday evening through breakfast on Thursday morning.
- There are snack and beverage machines in the residence hall, so you might want to have some change on hand.
- Please do not bring snacks that contain nuts as we are in close quarters with others who may have allergies.

2021 SUMMER WORKSHOP INFO



Medical Information/In Case of Emergency

- The university is located near a hospital and emergency care facilities. All treatments in case of emergency or illness will be administered by professionals.
- Our workshop staff will not distribute any medication without signed parental consent.
- We ask that participants please be sure to include/check any common OTC medications that they may need during the week (aspirin, etc.) on the digital health form linked on the front page.
- Again, it is very important that each participant completes their digital health form. Please be sure to provide all information requested.

Special Items

- You will be provided with a workshop guidebook. You may also want to bring your own notebook, pens, markers, etc.
- You may want to bring along some “note sized” paper for sharing notes with new friends throughout the week.
- Anything you would need to participate in our talent show: music, costumes, instruments, etc.

Safety Information

- The safety of all workshop participants is of the utmost importance to us!
- All participants are required to be with his/her assigned group at all times.
 - Staff members and/or Workshop Directors must be notified if there is a reason for an exception to this. At no time should any participant be alone.
- Each floor of the residence hall has a locked door at each end. These doors **MUST** be kept closed and locked at all times. Each participant will have a key that will allow access to his/her assigned floor.
- Each participant will have a key to his/her assigned room. Rooms should be kept locked at all times.
- Each participant is responsible for all of his/her personal belongings. OASL, nor our host university, is liable for lost or stolen items. It is recommended that items of value be left in rooms and rooms locked. If you carry things with you, be sure to keep it in your possession at all times.
- Outside access doors to the residence hall are locked by campus security each night.
- University campus safety officers are on call 24 hours a day.

2021 SUMMER WORKSHOP INFO



Cancellations

- If you are unable to attend the workshop, please notify Connie Miley via email, at least 10 days in advance or as soon as possible: connie.miley@oasl-oh.org
 - **We have a limited number of spots for our workshops, so please allow someone else the opportunity to go if you can't make it.**
- We appreciate your courtesy in notifying us of your need to cancel, arrive late, etc.
- No refunds will be issued unless we receive notice of cancellation in writing at least 10 days prior to the start of the workshop. Note well that the \$100.00 deposit is non-refundable.

Expectations for Conduct

- Our students are the best of the best, and we are proud to rarely need to address participant behavior at our workshops.
- Each student is expected to participate and positively contribute to the learning experiences of the week.
- However, in the event that a participant violates the student guidelines in the Summer Workshop Digital Form, he/she may be subject to immediate dismissal at the discretion of the Workshop Director and at the expense of the participant/participant's family.

COVID-19 Updates & Protocols

- Safety is a primary concern for all of us. Barring any negative changes to the current status surrounding the pandemic, we are confident the measures we will have in place will be effective.
- We will continue to monitor the pandemic situation across the United States and with Capital University. OASL will follow both university and state recommendations and guidelines.
- All COVID-related guidelines and protocols for workshop are outlined in the Forms packet.
- All workshop participants **must** agree to adhere to the guidelines and protocols. Full cooperation will be mandatory.

It is important that you plan to arrive to your workshop on time. Students are expected to remain for the entirety of the workshop. We ask that rides be arranged for prompt pick-up on Thursday at 1:30 p.m. Please do not arrive too early.

2021 SUMMER WORKSHOP INFO



Packing List

- [Summer Workshop Digital Forms](#)
 - Includes Health Form, Assumption of Risk Form, Photo Release Form, Student Guidelines Form
 - Should be completed and signed by parent/guardian and student together
- Bedding items: sheets, pillow, sleeping bag, etc.
- Towels / washcloths
- Shower shoes (optional)
- Personal items
- Clothing for the week (extras are always a good idea)
- Athletic shoes
- Rain jacket or umbrella
- Notebook / pen / markers
- Notepaper
- Quote books, inspirational books (optional)
- Items needed for the Talent Show (optional)
- Spending money / change for vending machines
- Camera
- Snacks and/or drinks for room
- Students DO NOT need to bring dress clothes