



Ohio Association of Student Leaders

Welcome to the 2020 OASL State Conference!

This confirms your registration to conference. We are confident you will find it to be a great learning experience and a source of motivation and inspiration.

Everything you will need to know prior to your arrival is included in this packet. We ask that you please download and print a copy for easy future reference.

Before Leaving Home/School:

Advisors, please be sure to notify Connie Miley of any last minute changes or cancellations by 12:00 noon on conference arrival day. This allows for everyone to be notified in a timely manner.

Students should be sure to have 2 copies of their completed/signed Health/Waiver Form. One will be turned in at Check-In; the other is to be given to the Host Family.

Students should be sure to have a signed copy of the Conference Guidelines. This will be turned in at Check-In.

Advisors travelling with students should collect these forms and have them ready upon arrival. It will save some time if you arrange them in alphabetical order by student's last name.

If you are paying the registration fee at conference, please be sure to have exact amount (cash) or check (payable to OASL). Credit card payments are possible on-site, but will include an additional nominal fee.

Before Arriving at Port Clinton HS:

Be sure to eat dinner; we prefer that no one leaves after you have checked in.

Advisors should stop and check-in at his/her hotel.

Upon Arrival at Port Clinton HS:

Students arriving without an advisor should report to the check-in area with necessary forms and payment (if applicable).

Students must make sure their belongings are placed in the correct room for Host Family pick-up. Be sure to note the room number and the location. We recommend that you do not allow your belongings to be taken without you. Please be sure all items are marked with your name and phone number.

Advisors should report to the check-in area with Waiver Forms and Conference Guidelines Forms, as well as any payments being made on-site.

After you have completed the check-in process, please feel free to explore the school, set up your Hall of Ideas display, etc.

State Representative Candidates must report to the designated area (near the Hall of Ideas) to have their picture taken and officially sign in.

All-Ohio Outstanding Student Leader Award recipients should report to the designated area (near the Hall of Ideas) to have their picture taken.

Small Group Workshop presenters should attend the Staff Meeting at 7:30. Check the program booklet for location.

Advisors should go to the Adviser's Lounge (see program book) for special items of interest.

Reminder – Registration will not open until 6:30 p.m. and will close at 8:00 p.m. Please arrange to arrive during this check-in period. Those who can't arrive by 8:00 p.m. should not attend conference.

Important Information

Please Read Carefully

DRESS

State Conference is the Annual Business Meeting for OASL. We ask that all participants dress appropriately, following standard school dress codes. Shorts, sweatpants, pajama pants, torn jeans, halter or tank tops, and similar type dress should not be worn during conference. We expect ALL students to observe the standards of dress, and ask that advisors/chaperones assist in monitoring your students' attire.

Note that the dinner/dance on Saturday night is a dress up affair. Gentlemen should wear nice pants with collared shirts and ties and women should wear nice dresses/skirts. Again, please observe standard school dress codes. Women – please be mindful of your attire. Dresses must be school dress code appropriate with regards to length and style. If your dress is not appropriate, you will be provided with alternate clothing.

STUDENT HOUSING – HOST HOMES

All student participants will be housed in homes that are officially designated as a Host Home for the OASL State Conference. No student is permitted to change his/her housing assignment, nor to stay anywhere other than the assigned home. Our policies do not allow students to commute. Students from the same school will be divided up. This helps mix students from all over Ohio and it provides a greater opportunity for meeting new people.

PLEASE DO NOT ASK FOR ANY EXCEPTIONS REGARDING STUDENT HOUSING.

T-SHIRT SALES AT CONFERENCE

T-Shirts will be available for purchase during the conference. Prices will vary, ranging from \$10 to \$20. We will be able to accept cash, checks (payable to OASL), or credit/debit card (for a nominal additional fee).

EMERGENCIES

The best way for parents to reach you in the case of an emergency will be your cell phone, or your advisor's cell phone. Parents will also have contact information for the host home.

EMERGENCY ONLY phone calls may also be placed to Connie Miley (Executive Director) at (937) 751-8530. Please keep in mind that Connie will be very busy throughout the conference, so messages may not be received/returned right away.

REQUIRED FORMS

The Conference Health Waiver form is included in this Confirmation Packet. You will need to have two (2) copies of this form – one to turn in at check-in and one to give to your Host Family.

In addition to the Waiver Form, you will also need to fill out and sign the Guidelines form (also in this packet). Both will be collected at check-in and you will not be permitted to check-in without them.

LUGGAGE

With several hundred students arriving at the conference on Thursday evening, it is very important for you to label EVERY piece of luggage and bag that belongs to you! Be sure you label hanging bags, small bags, as well as the larger pieces of luggage. If something is misplaced, it will be much easier to locate it if it is properly tagged. Also – remember to accompany your luggage and other belongings to the designated room upon arrival at the school. There will be people to assist you, but you should go with them to make sure of the room's location, and that your items all make it to the correct place.

THANK YOU FOR HOST FAMILIES

Please plan to demonstrate your appreciation to your Host Family before you leave. It is appropriate to bring a card and a small gift as a token of your gratitude.

ARRIVAL AND DEPARTURE TIMES

Check-In will open at 6:30 p.m. on Thursday and will close at 8:00 p.m. The conference will conclude at 12:30 p.m. on Saturday.

Note – All students are required to be present at conference in its entirety. Exceptions to this policy will not be considered. Please do not ask!

HALL OF IDEAS

We hope your school is planning to contribute an exciting, informative display for our Hall of Ideas. This is your chance to showcase your club/group. Be sure to visit the Hall of Idea while at the conference and see the amazing things happening within our schools!

Remember – schools with the displays judged “Best” will receive a complimentary one-year membership in OASL. Note – if you will need electricity for your display, we recommend you bring extension cord(s), etc.

[Hall of Ideas Judging Criteria](#)

CHANGES/CANCELLATIONS

Any changes or cancellations should be reported right away. We ask that you email information to: connie.miley@oasl-oh.org as soon as possible. Notifying us of changes ahead of time saves time and allows us the time needed to process changes and notify all involved. **If you need to report a change or a cancellation, Connie Miley must be your first contact. Please do not contact the school or a host family.**

Note – The \$75.00 fee will be due unless cancelled prior to March 1st. There will be an additional \$25.00 fee for any changes made after that date. If you are substituting one student for another, they must be the same gender. The \$25.00 change fee will apply.

Adviser Note – We recommend that you check with each of your students on Monday of the week of conference to confirm that everything is in order.

HOST HOME ASSIGNMENT & CONTACT INFORMATION

You will receive your Host Home Assignment that includes contact information directly from Port High School. If you have not received this information by Tuesday, March 10th, please let us know. Most host homes will attempt to reach you, but you should feel free to call them as well.

OASL 2020 SERVICE PROJECT

Ottawa County  Summer Lunch Program

This program benefits families throughout the region on weekends and during the summer months when school is not in session and children do not have access to school breakfast & lunch programs.

We hope your delegation will make this project a priority. Please be sure to pack all items in sturdy cardboard boxes or PAPER grocery bags. Additionally, please be certain that each box/bag contains a manageable amount of weight, particularly when canned goods are included.

Non-Perishable Food Items to include:

- Mac & Cheese (microwave “just add water” type)
- Canned Items (Vegetables, Fruits, Soup, Pasta)
- Individually Wrapped Snacks
- Cereal
- Granola Bars

QUESTIONS?

Please do not contact the host school with questions regarding conference. All inquiries should be directed to Connie Miley: (937) 751-8530 or connie.miley@oasl-oh.org. Please understand that every attempt will be made to respond promptly, but it may take some time to get back to you.

Conference Health/Waiver Form - Please Print!

Last Name: _____ First Name: _____

School: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Will the above named student be taking any medication during conference? YES NO

Should the above named student's activity be restricted in any way during conference? YES NO

Does the above named student have any known allergies? YES NO

If you responded "Yes" to any of the above questions, please explain: (Use reverse if more space is needed)

I, the undersigned) assume responsibility for any injury, loss, or damage resulting directly or indirectly from my child's participation in the State Conference of the Ohio Association of Student Leaders. I will not institute any negligence or other claim against the Host School & District, its agents, OASL, or any other person(s) who could be held liable, whether in individual or official capacities. I agree to hold the above named parties harmless from liability for any personal or property injury or loss. I attest and verify that my child has no known medical problems or conditions which would prevent him/her from participating in this event. In case of medical emergency, I authorize the Host Home, school, OASL, or its duly authorized agents to transport my child to a health facility/hospital for medical care if it is deemed necessary. I further authorize such physician, health facility, or hospital to perform any emergency procedures necessary to provide my child with medical treatment. I have read and understand the foregoing and voluntarily sign this release as my own free act and deed. Furthermore, I understand my son/daughter will be expected to abide by all OASL and Host School guidelines and regulations. I understand that if for any reason there is a problem or violation of said regulations, it could mean that my son/daughter could be sent home immediately at my expense. Finally, I understand that photographs will be taken during the conference and may be used in OASL publications, including our website.

(Parent Signature)

Today's Date: _____

Print Parent's Name: _____

Phone #: (_____) _____ Alternate Phone#: (_____) _____

Conference Guidelines

In order for our conference to run smoothly, we need your help and cooperation. The following guidelines have been established to make you aware of our expectations. Your presence at this conference indicates your willingness to comply.

1. A name tag will be issued to you at registration. You are expected to wear your name tag at all times. It designates you as a participant in all conference activities.
2. Please be on time for all sessions. Use your conference program as your guide, and pay attention to any announced changes.
3. You are expected to attend all sessions. Should an emergency arise, you are to contact your advisor/chaperone and the OASL Executive Director.
4. You are not permitted to leave the premises during any scheduled conference activity.
5. Students' cars are to be parked in the school parking lot and locked. Students are not permitted to drive or be in their cars during the conference.
6. Electronic devices (ear buds, etc.) should not be used during conference activities.
7. Cell phones are permitted, but they must be turned off during ALL conference sessions. There should be NO texting during any conference session.
8. The use or possession of tobacco (including vaping), alcohol, or drugs is not permitted. If you are taking medications, they must be reported on your Health/Waiver form.
9. Curfew is one hour following the last scheduled OASL activity. The curfew applies to ALL students involved with the conference. At curfew, students MUST be in his/her assigned host home.
10. All luggage should be marked with your name, address, and phone number.
11. Housing assignments are final. Students are not permitted to change housing assignments under any circumstances.
12. Students are not permitted to leave the conference for any reason without the consent of the Executive Director, the student's advisor, and the student's parents.
13. Students registered for the conference are not permitted to leave the conference until the final session concludes on Saturday.

If you have questions or concerns, please visit the information center, located in the main office throughout the conference.

I have read and understand the guidelines listed above. I agree to abide by these, the Dance Dress Code and Conduct Policy, as well as others expressed by the Host School/District. I realize that should I choose to violate any of these guidelines, it may result in my being sent home at the expense of my parent(s).

Student Signature: _____

Student Name Printed: _____

School: _____

Parent Signature: _____

**Ohio Association of Student Leaders
Annual State Conference
Banquet & Dance Policy**

The following policies are designed to promote an environment in which all students and adults feel safe and comfortable. Enforcement of the dress and dance codes is at the discretion of OASL employees.

The banquet and dance are intended to provide a fun time of celebration for conference participants. We believe it is possible for everyone to have a great time while respecting and observing the following policy.

Banquet & Dance Policy

1. All students *must* show their conference identification (name badges) to be admitted to the banquet & dance. Students without proper ID will need their advisor's consent to enter.
2. Students are accountable to all advisors and adults designated as chaperones and displaying proper conference ID.

Dress Code

The banquet and dance is an occasion to dress up. It is not intended to be "prom formal." Gentlemen should wear slacks, a collared shirt, and tie. Jackets are optional. If ladies choose to wear dresses or skirts, the following guidelines ***must*** be followed. Nice slacks/blouses are also permissible if that is more comfortable or more readily available.

Dress/Skirt Guidelines

1. Length must be no higher than 4 inches above the knee
2. No backless or strapless dresses/tops. Jackets or sweaters do not negate this rule.
3. No "clingy," form-fitting dresses/tops.
4. No low-cut or bare-midriff dresses/tops.

In general, remember that you are a student leader who has been selected to represent your school at OASL's annual business meeting. Your attire should represent this distinction. Please be aware that failure to comply with the dress code may result in you being prohibited from participating in the dance and/or being provided with alternative clothing.

Conduct Code

The style of dance over the past few years has become a serious concern. Our goal is not to inhibit students' creativity/enjoyment, but to bring acceptable decorum back to the dance. Seeing things in music videos or live performances does not make it appropriate for our celebration. Dance appropriateness will be assessed by advisors and other adults designated as chaperones at the event.

All students will be provided with a wristband upon entry to the banquet. If inappropriate conduct occurs, the wristband will be removed as a warning. A second violation of proper dance conduct will result in losing participation privileges for the remainder of the dance.

1. Physical contact must be limited to hands on waist or shoulders only. We need to see space between you and your dance partner at all times!
2. No bending over.
3. Keep both feet on the floor (crowd surfing, etc. not allowed)
4. No leg straddling.

In general, any activity that is determined to be inappropriate for the environment will be addressed and expected to cease immediately. Your cooperation is very much appreciated!

Hall of Ideas 2020!

Show
Your
School
Pride

OASL State Conference

Port Clinton High School

March 12-14

- ❖ OASL Display Boards
- ❖ School Displays
- ❖ School Impact Award Displays
- ❖ World Changers Award Projects
- ❖ Handouts

We hope your school will participate in the Hall of Ideas this year! We will be offering awards and a complimentary one year membership renewal for the best exhibits!

Your display should showcase your group activities/projects. BE CREATIVE!

Please be sure to bring any supplies you will need in setting up your display. The host school will provide table space only.

This can be a real highlight of the conference,

But we need **YOU** to participate!

Share
Your
Ideas

Discover
New
Ideas

You Do
Great
Things...

Show
Your
Stuff!